



BILL HASLAM  
GOVERNOR

STATE OF TENNESSEE  
DEPARTMENT OF EDUCATION  
6<sup>TH</sup> FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0380

KEVIN HUFFMAN  
COMMISSIONER

## Memorandum

To: Director of Putnam County Schools  
*JF*  
From: Joseph Fisher, Assistant Commissioner  
Subject: Comprehensive Application  
Date: August 5, 2011

This is to advise you that your school system's 12-01 Comprehensive Application for providing Special Education Services under Tennessee Code Annotated, Section 49-10-302, for IDEA, Part B Grant is conditionally approved. *Full approval will not be given until the LEA has obtained closure of all monitoring findings from FY'11.* As soon as monitoring closure is received, your Comprehensive Application will be fully approved.

The 12-01 project expenditures and activities are approved beginning July 1, 2011 and ending September 30, 2012. Federal funds may be expended in accordance with the 12-01 budget and is approved as follows:

12-01 IDEA – Part B \$ 2,160,300.00  
CFDA # 84.027A

When a substantive change is made in the implementation of the 12-01 project, an amendment subject to review and approval must be submitted. Budget amendments or program addenda are required in any case when the Application is not fully implemented as approved. This includes any changes in policies, procedures, personnel, or use of funds. The appropriate pages of the budget must be amended when there are shifts of more than 10% in any approved account series, when new line items are added, when there is any change in equipment and any changes in personnel. When submitting an amendment, please reference the specific project and amendment number. If you have additional questions, please contact your District Management Consultant.

We appreciate the efforts you are making to provide appropriate services to children with disabilities.

jf/bt

cc: Kathi Rowe, Director Program Management Services  
Special Education Supervisor  
Division of Fiscal Services  
Diana Tudor, Management Consultant  
Nan McKerley, Director Administrative Services



LFA

**BILL HASLAM**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
DIVISION OF COLLEGE AND CAREER READINESS  
7<sup>TH</sup> FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0380

**KEVIN HUFFMAN**  
COMMISSIONER

**LEA COMPREHENSIVE APPLICATION FOR  
SPECIAL EDUCATION SERVICES**

Tennessee Code Annotated §49-10-302  
Public Law 94-142, as amended  
Public Law 105-17, as amended  
Public Law 108-446

JUN 01 REC'D

TO BE COMPLETED BY LOCAL SCHOOL SYSTEM

Compliance Assurance and Statistical Information	July 1, 2011 – September 30, 2012
School System:	710 Putnam County
Director of Schools:	Dr. Kathleen Airhart
<i>Kathleen M. Airhart</i> 5-26-11 Signature Date	
E-Mail Address:	Airhartk1@k12tn.net
Name of Program Contact Person:	Melanie Bussell
E-Mail Address:	bussellm@k12tn.net
Address:	1400 East Spring Street Cookeville, TN 38506
	Telephone No.: 931-526-9777

TO BE COMPLETED BY THE STATE DEPARTMENT OF EDUCATION

Amount of IDEA, Part B Funds Approved:	\$ 2,160,300	Permissive Use of Funds Requested for:
<i>Joseph Liski</i>		A    B    C
Signature (Authorized State Department of Education Official)		8-5-11 Date

Must be submitted to your Management Consultant no later than June 1, 2011.

TCA 49-10-302  
Section 612 (a) (11)

## COMPLIANCE ASSURANCES FOR USE OF IDEA FUNDS

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the school system, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the State Department of Education.

The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA meets each of the following conditions:

1. Special Education and Related Services will be provided in compliance with the established Tennessee Rules, Regulations & Minimum Standards.
2. The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.
  - a. A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) and who have a current individual education program (IEP), residing in the State between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a) (1)
  - b. The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a) (2)
  - c. All children with disabilities residing in the LEA, including children with disabilities who are homeless children, or are wards of the State, and children with disabilities attending private schools within the LEAs jurisdiction, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a) (3)
  - d. An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a) (4)
  - e. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a) (5) (A)
  - f. Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a) (6)
  - g. Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a) (7)
  - h. LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a) (8)
  - i. Children participating in early intervention programs assisted under Part C, and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a) (9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a) (10) and an IEP or, if consistent with sections 614(d) (2) (B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a) (9)
  - j. Ensure that all requirements under §612(a) (10) regarding Children in Private Schools are being carried out in a manner consistent with the statute.
  - k. Ensure that all requirements under T.C.A. §49-10-107, T.C.A. §49-10-305 and T.C.A. §49-10-701, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.
  - l. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of § 612(a) (14) and § 2122 of the Elementary and Secondary Education Act of 1965. 613(a) (3)
  - m. This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a) (23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a) (6)

**LEA: 710 Putnam County**

3. The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a) (15) and 612 (a) (16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a) (7)
4. The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a) (8)
5. The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. 613(a) (9)
6. Subject to section 613(b) (3), the LEA application submitted to the SDE shall remain in effect until the LEA submits to the SDE such modifications as the LEA determines necessary. 613(b) (2)
7. Ensure that all requirements under §613(a) (5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.
8. Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program. TRR&MS 0520-1-9-.03 (3) (a)
9. Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a) (2) (B)-(C) to reduce the level of expenditures. §613(a) (2) (A)and §612(a) (17), TRR&MS 0520-1-9-03(2) (k) (4)
10. According to Rule 0520-1-9-14(6) (a), procedures for providing an independent education evaluation (IEE) upon parental request have been submitted and approved to the Department of Education. Any future revision to the IEE procedure will be submitted to the Department for approval.
11. According to TCA 9-1-104 (a) & (b) *Maximum class size*, our LEA case load and class size standards have been submitted and approved by the Department. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Division of Special Education for approval and for reference purposes.
12. Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. TRR&MS 0520-1-9-.03 (3) (a) (b)
13. Eligibility as a child with a disability pursuant to the IDEA and state disability eligibility standards will be established prior to expenditure of IDEA Part B funds for implementation of school nurse or school health services pursuant to 34 C.F.R. §300.34(c)(13).
14. Children with healthcare needs or medical conditions of a short duration, temporary nature, or medical conditions that require infrequent school nurse or school health services, and whose educational performance is not adversely affected by such healthcare needs or medical conditions, will not be certified as eligible pursuant to IDEA and state disability eligibility standards for the purpose of accessing IDEA Part B funds to provide school nurse or school health services for such children.
15. Prior to including school nurse or school health services in an Individualized Education Program (IEP), an IEP Team will determine that the child needs school nurse or school health services to benefit from his or her education and thereby receive FAPE. In making this determination, the IEP Team will consider the child's educational progress.
16. School nurse or school health services will not be included as related services in instances where an IDEA eligible child's healthcare needs or medical condition do not affect his or her educational performance or the receipt of FAPE.

Kathleen M. Drit

Signature of Director of Schools

5-26-11

Date

**A. Children With Disabilities To Receive  
Free Appropriate Public Education Services from the School System  
Ages 6-21**

DISABILITY	(1) Within School System	Full time placement only (2) Contractual Agreement	(3) Total to Receive FAPE	(4) # Receiving Special Transportation **	(5) # Private School Students Placed by LEA Receiving Services	Placed by Parents	
						(6a) # Private School Students Placed by Parents within system	(6b) # Of Private School Students (6a) Served by LEA This School Year
	6-21	6-21	6-21	6-21	6-21	6-21	6-21
Autism	103		103	18			
Blind	1		1				
Deaf-Blindness			0				
Deafness	4		4	1			
Developmental Delay	58		58	43			
Emotional Disturbance	30		30	13			
Hearing Impairments	21		21	4			
Intellectually Gifted	200		200			1	1
Language Impairments	90		90	4		2	2
Intellectual Disability	103		103	47			
Multiple Disabilities	34		34	17			
Orthopedic Impairments	10		10	3			
Other - Functional Delay	28		28	2			
Other - Health Impairments	170		170	21			
Specific Learning Disabilities	700		700	10			
Speech Impairment	300		300	1		7	7
Traumatic Brain Injury	6		6	1			
Visual Impairments	6		6				
<b>TOTAL</b>	<b>1864</b>	<b>0</b>	<b>1864</b>	<b>185</b>	<b>0</b>	<b>10</b>	<b>10</b>

\*\* If special transportation is provided a transportation budget page must be included – GP and/or federal.

- Unduplicated Count
- EOY Report may be used as a method of projecting numbers.

**B.1 OPTIONS TO BE PROVIDED\* AGES 6 -21**

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	OPTION 6**	OPTION 7	OPTION 8***	OPTION 9	OPTION 10	*TOTAL
675	279	224	228	307	10	223	38		3	1987

\*Must be equal to or greater than total for 6-21 yr olds in column 3 under A above.

\* This is a duplicated count and should reflect both primary and one secondary option of service.

\*\* For each option 6 student there is at least ½ FTE of an education assistant or interpreter position budgeted in general purpose funds.

\*\*\*Since Option 8 includes 2 related services, students reported in Option 8 should not be reported in another Option.

(It is recommended that the LEA pull Options of Service from a date when the LEA's enrollment was at its peak)

Do not place 0's in columns with no students.

**C. FINANCIAL INFORMATION**

**1. PERMISSIVE USE OF FUNDS**

AFTER reading the requirements on the corresponding form, you must answer yes or no to each of the following items (A, B, and C). Any yes response requires completion of a corresponding form that follows. If no is answered on all three items, continue completing the application and disregard the attached forms for these permissive programs.

Yes  No A. **Adjustment to Local Effort in Certain Fiscal Years.** IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA. If the LEA wishes to reduce MOE, it must use the attached form to calculate the maximum amount available for this purpose (Page 5A) and indicate how these funds will be used (Page 4A(1)).

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

Yes  No B. **Permissive Use of IDEA funds for Schoolwide Program.** IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met. (Use form on Page 4B)

Yes  No C. **Permissive Use of IDEA funds for Coordinated Early Intervening Services.** IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not been identified** as needing special education or related services but who need additional academic and behavioral **support to succeed in a general education environment.** (Use form on Page 4C) If the LEA is also electing to reduce local effort.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" *Adjustment to Local Effort* (above).

If an applicant utilizes these funds, the calculations must be shown on the corresponding forms.

## C. FINANCIAL INFORMATION

**2. Estimated Expenditures**  
**Education for Students with Disabilities**

ACCOUNT NO	EXPENDITURES INSTRUCTION (71000) SPECIAL EDUCATION PROGRAM (71200)	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions
116 Teachers		3,199,643.00	75.26	46,042.00	1.00
117 Career Ladder Program		32,000.00	XXXXXX	XXXXXX	XXXXXX
127 Career Ladder Extended Contracts		3,856.00	XXXXXX	XXXXXX	XXXXXX
128 Homebound Teachers		74,401.00	1.50		
162 Clerical Personnel					
163 Educational Assistants		1,066,140.00	58.00	934,956.00	62.00
171 Speech Pathologist				340,000.00	8.00
189 Other Salaries & Wages		157,708.00	6.00		
195 Certified Substitute Teachers		5,400.00	NA		
198 Non-Certified Substitute Teachers		12,000.00	NA		
201 Social Security		282,170.00	XXXXXX	82,620.00	XXXXXX
204 State Retirement		415,377.00	XXXXXX	136,000.00	XXXXXX
206 Life Insurance		3,859.00	XXXXXX	1,995.00	XXXXXX
207 Medical Insurance		892,873.00	XXXXXX	310,000.00	XXXXXX
208 Dental Insurance		19,598.00	XXXXXX	10,100.00	XXXXXX
210 Unemployment Compensation		8,348.00	XXXXXX	4,615.00	XXXXXX
212 Employer Medicare		65,990.00	XXXXXX	19,475.00	XXXXXX
299 Other Fringe Benefits			XXXXXX		
310 Contracts With Other Public Agencies			XXXXXX		
311 Contracts With Other School Systems			XXXXXX		
312 Contracts With Private Agencies		53,500.00	XXXXXX	15,000.00	XXXXXX
322 Evaluation & Testing			XXXXXX	200.00	XXXXXX
330 Operating Lease Payments			XXXXXX		XXXXXX
336 Maintenance And Repair Services - Equipment			XXXXXX	100.00	XXXXXX
356 Tuition			XXXXXX		XXXXXX
369 Contracts for Substitute Teachers - Certified			XXXXXX		XXXXXX
370 Contracts for Substitute Teachers - Non-Certified			XXXXXX		XXXXXX
399 Other Contracted Services			XXXXXX	15,000.00	XXXXXX
429 Instructional Supplies & Materials		59,900.00	XXXXXX	200.00	XXXXXX
449 Textbooks			XXXXXX		XXXXXX
499 Other Supplies & Materials		1,475.00	XXXXXX		XXXXXX
535 Fee Waivers			XXXXXX		XXXXXX
599 Other Charges			XXXXXX	200.00	XXXXXX
725 Special Education Equipment		46,850.00	XXXXXX		XXXXXX
<b>6 71200 TOTAL EXPENDITURES</b>		<b>6,401,088.00</b>	<b>XXXXXX</b>	<b>1,916,503.00</b>	<b>XXXXXX</b>

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**TRR&MS 0520-1-9-03 (2) (K) (7)  
0520-1-9-03 (1) (K) (2)  
EDGAR Sect 80.20 (a) (2)  
(Subpart C (b) (4))TRR&MS 0520-1-9-03 (2) (K) (7)  
0520-1-9-03 (1) (K) (2)  
EDGAR Sect 80.20 (a) (2)  
(Subpart C (b) (4))

## C. FINANCIAL INFORMATION (Continued)

**2. Estimated Expenditures**  
**Education for Students with Disabilities**

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA	PART B	*FTE Positions
<b>72120</b>	<b>SUPPORT SERVICES (72000) STUDENTS (72100) HEALTH SERVICES (72120)</b>					
131	Medical Personnel					
189	Other Salaries & Wages	165,366.00	3.52			
201	Social Security	10,252.00	XXXXXXX			XXXXXXX
204	State Retirement	17,380.00	XXXXXXX			XXXXXXX
206	Life Insurance	98.00	XXXXXX			XXXXXX
207	Medical Insurance	27,188.00	XXXXXXX			XXXXXXX
208	Dental Insurance	502.00	XXXXXXX			XXXXXXX
210	Unemployment Compensation	193.00	XXXXXXX			XXXXXXX
212	Employer Medicare	2,397.00	XXXXXXX			XXXXXXX
299	Other Fringe Benefits		XXXXXXX			XXXXXXX
307	Communication		XXXXXXX			XXXXXXX
330	Operating Lease Payments		XXXXXXX			XXXXXXX
336	Maintenance & Repair Services-Equipment		XXXXXXX			XXXXXXX
348	Postal Charges		XXXXXXX			XXXXXXX
355	Travel		XXXXXXX			XXXXXXX
399	Other Contracted Services		XXXXXXX			XXXXXXX
413	Drugs & Medical Supplies		XXXXXXX			XXXXXXX
499	Other Supplies & Materials		XXXXXXX			XXXXXXX
524	In-Service/Staff Development		XXXXXXX			XXXXXXX
599	Other Charges		XXXXXXX			XXXXXXX
735	Health Equipment		XXXXXXX			XXXXXXX
<b>72120</b>	<b>TOTAL EXPENDITURES</b>	<b>223,376.00</b>	<b>XXXXXXX</b>		<b>0.00</b>	<b>XXXXXXX</b>

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**

**2. Estimated Expenditures**  
**Education for Students with Disabilities**

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions
<b>72130 SUPPORT SERVICES (72000)</b>					
<b>    72100 STUDENTS (72100)</b>					
117 Career Ladder Program		XXXXXXX		XXXXXX	XXXXXX
123 Guidance Personnel					
124 Psychological Personnel					
127 Career Ladder - Extended Contracts		XXXXXXX		XXXXXX	XXXXXX
130 Social Workers					
135 Assessment Personnel		49,125.00	1.32		
161 Secretary(s)					
162 Clerical Personnel					
164 Attendants					
170 School Resource Officers					
189 Other Salaries & Wages					
201 Social Security		3,045.00		XXXXXX	XXXXXX
204 State Retirement		5,162.00		XXXXXX	XXXXXX
206 Life Insurance		37.00		XXXXXX	XXXXXX
207 Medical Insurance		3,601.00		XXXXXX	XXXXXX
208 Dental Insurance		188.00		XXXXXX	XXXXXX
210 Unemployment Compensation		85.00		XXXXXX	XXXXXX
212 Employer Medicare		712.00		XXXXXX	XXXXXX
299 Other Fringe Benefits				XXXXXX	XXXXXX
307 Communication				XXXXXX	XXXXXX
309 Contracts with Government Agencies				XXXXXX	XXXXXX
311 Contracts with other School Systems				XXXXXX	XXXXXX
322 Evaluation & Testing				XXXXXX	XXXXXX
330 Operating Lease Payment				XXXXXX	XXXXXX
336 Maintenance & Repair Services-Equip				XXXXXX	XXXXXX
348 Postal Charges				XXXXXX	XXXXXX
355 Travel				XXXXXX	XXXXXX
399 Other Contracted Services				XXXXXX	XXXXXX
499 Other Supplies & Materials				XXXXXX	XXXXXX
524 In-service/Staff Development				XXXXXX	XXXXXX
599 Other Charges				XXXXXX	XXXXXX
790 Other Equipment				XXXXXX	XXXXXX
<b>72130 TOTAL EXPENDITURES</b>		<b>61,955.00</b>		<b>0.00</b>	<b>XXXXXX</b>

Special Education Expenses Only  
\*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.  
All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**

## 2. Estimated Expenditures

### Education for Students with Disabilities

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA	PART B	* FTE Positions
<b>72220</b>	<b>SUPPORT SERVICES (72000) INSTRUCTIONAL STAFF (72200) SPECIAL EDUCATION PROGRAM STAFF (72220)</b>					
105	Supervisor/Director	65,496.00	1.00			
117	Career Ladder Program	8,000.00	XXXXXX	XXXXXX		
124	Psychological Personnel	243,372.00	4.50			
127	Career Ladder Extended Contracts	XXXXXXX	XXXXXX	XXXXXX		
135	Assessment Personnel	83,035.00	1.80			
161	Secretary(s)	36,129.00	1.00			
162	Clerical Personnel					36,650.00
171	Speech Pathologist (Supervisory)					1.00
189	Other Salaries & Wages	168,671.00	3.00			
196	In-Service Training	XXXXXXX				88,460.00
201	Social Security	37,490.00	XXXXXXX			7,635.00
204	State Retirement	55,253.00	XXXXXXX			14,950.00
206	Life Insurance	325.00	XXXXXXX			90.00
207	Medical Insurance	104,999.00	XXXXXXX			30,100.00
208	Dental Insurance	1,655.00	XXXXXXX			435.00
210	Unemployment Compensation	648.00	XXXXXXX			156.00
212	Employer Medicare	4,965.00	XXXXXXX			1,759.00
299	Other Fringe Benefits					
307	Communication	XXXXXXX				
308	Consultants	XXXXXXX				
330	Operating Lease Payments	XXXXXXX				
336	Maintenance & Repair Services -Equipment	XXXXXXX				
348	Postal Charges	XXXXXXX				
355	Travel	26,600.00	XXXXXX			1,000.00
399	Other Contracted Services	90,200.00	XXXXXX			20,000.00
499	Other Supplies & Materials	16,000.00	XXXXXX			1,000.00
524	In-Service/Staff Development	16,250.00	XXXXXX			1,000.00
599	Other Charges	30,300.00	XXXXXX			1,000.00
790	Other Equipment	10,200.00	XXXXXX			1,000.00
<b>72220</b>	<b>TOTAL EXPENDITURES</b>	<b>999,588.00</b>	<b>XXXXXXXX</b>			<b>204,735.00</b>

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals.  
Line item substitutions or additions shall NOT be made

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds**

**C. FINANCIAL INFORMATION (continued)**  
**2. Estimated Expenditures for Education for Students with Disabilities**

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions
<b>72710</b>	<b>SUPPORT SERVICES (72000) STUDENT TRANSPORTATION (72700) TRANSPORTATION (72710)</b>				
105	Supervisor/Director				
142	Mechanic(s)				
146	Bus Drivers	190,597.00	13.00		
162	Clerical Personnel				
189	Other Salaries & Wages	173,270.00	13.00		
196	In-Service Training				
201	Social Security	22,560.00	xxxxxx	xxxxxx	xxxxxx
204	State Retirement	38,441.00	xxxxxx	xxxxxx	xxxxxx
206	Life Insurance	674.00	xxxxxx	xxxxxx	xxxxxx
207	Medical Insurance	71,241.00	xxxxxx	xxxxxx	xxxxxx
208	Dental Insurance	1,855.00	xxxxxx	xxxxxx	xxxxxx
210	Unemployment Compensation	1,690.00	xxxxxx	xxxxxx	xxxxxx
212	Employer Medicare	5,275.00	xxxxxx	xxxxxx	xxxxxx
299	Other Fringe Benefits				
307	Communication				
311	Contracts with Other School Systems				
312	Contracts with Private Agencies				
313	Contracts with Parents				
314	Contracts with Public Carriers	3,000.00	xxxxxx	xxxxxx	xxxxxx
315	Contracts with Vehicle Owners				
329	Laundry Service				
330	Operating Lease Payments				
338	Maintenance & Repair Service - Vehicles				
340	Medical & Dental Services				
348	Postal Charges				
351	Rentals				
355	Travel				
399	Other Contracted Services				
412	Diesel Fuel				
418	Equipment & Machinery Parts				
424	Garage Supplies				
425	Gasoline				
433	Lubricants				
450	Tires & Tubes				
453	Vehicle Parts				
499	Other Supplies & Materials				
511	Vehicle & Equipment Insurance				
524	In-Service/Staff Development				
599	Other Charges				
701	Administration Equipment				
729	Transportation Equipment				
<b>72710</b>	<b>TOTAL EXPENDITURES</b>	<b>508,603.00</b>	<b>xxxxxx</b>	<b>11,550.00</b>	<b>xxxxxx</b>

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**

## C. FINANCIAL INFORMATION (continued)

3. Estimated Expenditure Summary  
Education for Students with Disabilities

ACCOUNT SERIES	EXPENDITURES	GENERAL PURPOSE FUND	IDEA
71150	Alternative Schools		
71200	Special Education Program	6,401,088.00	1,916,503.00
72120	Health Services	223,376.00	
72130	Other Student Support	61,955.00	
72215	Alternative Instruction Program		
72220	Special Education Program Staff	999,588.00	204,735.00
72410	Office of Principal		
72710	Transportation	508,603.00	11,550.00
99100-504	Transfer Out of Funds: Indirect Cost *	XXXXXX	27,512.00
99100-504	Permissive Use of Funds:	XXXXXX	XXXXXX
	A. Adjustment to Local Effort		XXXXXX
	B. School Wide	XXXXXX	
	C. Early Intervening Services	XXXXXX	
	TOTAL EXPENDITURES	8,194,610.00	2,160,300.00

\*Indirect Cost Rate: 1.29 \_\_\_\_\_ (List indirect cost rate approved for FY '12)

Note: Subtract out all expenditures for equipment prior to determining indirect cost amounts.  
Do Not include any "Permissive Use of Funds" expenditures when determining indirect cost amounts.

**C. FINANCIAL INFORMATION****5. Estimated Expenditure Justification Page  
IDEA, PART B****LEA: 710 Putnam County**

<i>Special Education Instruction Program</i>		
<b>Acct. No.</b>	<b>Description</b>	<b>Justification</b>
X 71200		
X 116 Teachers	To pay for teachers working with SE students 6-21 and possibly 3-5 yr. old	
128 Homebound Teachers	To pay for homebound teachers working w/ SE students	
162 Clerical Personnel	To pay for SE clerical personnel	
X 163 Educational Assistants	To pay for SE educational assistants and/or EA-LPN to meet the medical requirements for SE children on IEP's and (8-89) will serve 3-5 yr. old students	
X 171 Speech Pathologist	To pay for SE speech pathologist to serve 3-21 yr. old students	
X 189 Other Salaries & Wages ( <b>Specify</b> )		
X 195 Certified Substitute Teachers	Certified Substitutes for SE teachers	
X 198 Non-Certified Substitute Teachers	Non-Certified Substitutes for SE teachers	
X 201 Social Security	Fringe benefit for above salaries	
X 204 State Retirement	Fringe benefit for above salaries	
X 206 Life Insurance	Fringe benefit for above salaries	
X 207 Medical Insurance	Fringe benefit for above salaries	
X 208 Dental Insurance	Fringe benefit for above salaries	
X 210 Unemployment compensation	Fringe benefit for above salaries	
X 212 Employer Medicare	Fringe benefit for above salaries	
X 299 Other Fringe Benefits ( <b>Specify</b> )		
X 310 Contracts with other Public Agencies	Contract with:	For:
X 311 Contracts with other School Systems	Contract with:	For:
X 312 Contracts with Private Agencies	Contract with: Kids Putnam and/or other agencies	For: SE students for preschool, speech and/or other related services
X 322 Evaluation & Testing	To evaluate and test S. E. students	
X 330 Operating Lease Payments ( <b>Specify</b> )		
X 336 Maintenance & Repair Services Equipment	To maintain and repair SE equipment	
X 356 Tuition	To pay tuition for SE students unable to afford it	
X 369 Contracts for Substitute Teachers - Certified	To pay actual contracts for certified SE substitute teachers	
X 370 Contracts for Substitute Teachers - Non-Certified	To pay actual contracts for non-certified SE substitute teachers	
X 399 Other Contracted Services ( <b>Specify</b> )	Speech and Language services for SE students and/or related services such as but not limited to vision, behavior, OT, PT for SE students ages 3-21	
X 429 Instructional Supplies & Materials ( <b>Specify</b> )	To purchase supplemental supplies/materials, which have not yet been determined, for SE classrooms ages 3-21 yr. olds such as but not limited to reading, math, science, speech and/or language.	
X 449 Textbooks ( <b>Specify</b> )		
X 499 Other Supplies & Materials ( <b>Specify</b> )		
X 535 Fee Waivers	To pay fees for SE students that cannot afford them	
X 599 Other Charges ( <b>Specify</b> )	Miscellaneous charges for SE students ages 3-21 to attend events during the year	
X 725 Special Education Equipment * ( <b>Specify</b> )		

**Note for EAs: If hiring EAs/LPNS or EAs/Bus Attendants must indicate such with justification**

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**  
**IDEA, PART B**

**LEA: 710 Putnam County**

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**Support Services/Special Education Program**

	Acct. No. 72220	Description	Justification
	105	Supervisor/Director	Pay salary for SE Supervisor/Director
	124	Psychological Personnel	To pay salary of SE psychologist
	135	Assessment Personnel	To pay salary of SE assessment personnel
	161	Secretary(s)	To pay salary of SE secretary
X	162	Clerical Personnel	To pay salary of SE clerks
	171	Speech Pathologist (Supervisory)	To pay for SE speech pathologist for supervisory services
X	189	Other Salaries and Wages (Specify)	Consulting teachers which serve 3-21 year old students and work with teachers
	196	In-Service Training	Pay for training of SE support staff
X	201	Social Security	Fringe benefit for above personnel
X	204	State Retirement	Fringe benefit for above personnel
X	206	Life Insurance	Fringe benefit for above personnel
X	207	Medical Insurance	Fringe benefit for above personnel
X	208	Dental Insurance	Fringe benefit for above personnel
X	210	Unemployment Compensation	Fringe benefit for above personnel
X	212	Employer Medicare	Fringe benefit for above personnel
	299	Other Fringe Benefits (Specify)	
	307	Communication	SE communication costs
X	308	Consultants	To pay consultants For: Such as but not limited to behavior, autism or assistive technology to assist staff in best practice to meet needs of SE students ages 3-21
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment
	348	Postal Charges	To pay for postal charges for SE programs
X	355	Travel	Travel for SE support Staff For: Within county travel to and from schools, staff meetings and/or professional development for teachers, EA's and providers of related services of SE children 3-21 yr. old
X	399	Other Contracted Services (Specify)	To pay for psychological personnel, speech, behavior related services evaluations and/or portfolios or administrative advisement to serve SE students ages 3-21
X	499	Other Supplies & Materials (Specify)	Office supplies for SE staff such as but not limited to desk top supplies, file folders, envelopes, pens/pencils and or paper
X	524	In-Services/Staff Development (Specify)	Staff development for SE staff which serve 3-21 year old SE students, such as but not limited to IEP training, related service trainers
X	599	Other Charges (Specify)	Conference registration/charges for administrative or support staff serving SE students ages 3 to 21, phones and/or evaluations for SE students ages 3 to 21 yrs.
	790	Other Equipment (Specify)	

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**  
**IDEA, PART B**

**LEA: 710 Putnam County**  
**Transportation**

	Acct. No.	Description	Justification
	72710		
	105	Supervisor/Director ( <b>Specify</b> )	
	142	Mechanic(s)	
	146	Bus Drivers	Special Education bus drivers to transport special education students
	162	Clerical Personnel	
	189	Other Salaries & Wages ( <b>Specify</b> )	
	196	In-Service Training	In-service training for approved special education personnel above
	201	Social Security	Fringe benefit for approved personnel above
	204	State Retirement	Fringe benefit for approved personnel above
	206	Life Insurance	Fringe benefit for approved personnel above
	207	Medical Insurance	Fringe benefit for approved personnel above
	208	Dental Insurance	Fringe benefit for approved personnel above
	210	Unemployment Compensation	Fringe benefit for approved personnel above
	212	Employer Medicare	Fringe benefit for approved personnel above
	299	Other Fringe Benefits ( <b>Specify</b> )	
X	307	Communication	SE communication costs
	311	Contract with Other School Systems ( <b>Specify</b> )	To pay parents for transport of SE students, ages 3-21 yr., to and/or from school
	312	Contracts with Private Agencies ( <b>Specify</b> )	
	313	Contracts with Parents	
	314	Contracts with Public Carriers	
	315	Contracts with Vehicle Owners	
	329	Laundry Service	
	330	Operating Lease Payments	
	338	Maintenance & Repair Service - Vehicles	Maintenance and repair of special education purchased vehicles
	340	Medical and Dental Services	
	348	Postal Charges	To pay postal charges re: communication
X	351	Rentals	To pay for van rental to transport SE students to and from job sites, special Olympics events and/ or between schools for students ages 3-21
	355	Travel	
	399	Other Contracted Services ( <b>Specify</b> )	
	412	Diesel Fuel	
	418	Equipment and Machinery Parts	For special education purchased vehicles
	424	Garage Supplies	For special education purchased vehicles
	425	Gasoline	For special education purchased vehicles
	433	Lubricants	For special education purchased vehicles
	450	Tires and Tubes	For special education purchased vehicles
	453	Vehicle Parts	For special education purchased vehicles
X	499	Other Supplies & Materials ( <b>Specify</b> )	To pay for safety devices for SE students when in transport ages 3-21
	511	Vehicle & Equipment Insurance	To pay insurance for vehicles and equipment used to transport SE students
	524	In-Service/Staff Development ( <b>Specify</b> )	
	599	Other Charges ( <b>Specify</b> )	
	701	Administration Equipment	
	729	Transportation Equipment	

LEA: 710 Putnam County

C. FINANCIAL INFORMATION (continued)

6. General Purpose Funds Only  
Non-Supplanting/Maintenance of Effort  
State/Local Funds

a. Expenditures for 2008-2009

- |  |                 |
|--|-----------------|
| 1. Actual amount expended for students with disabilities served (State's Sp Ed Expenditure Report 2008-2009) | \$ 7,560,436.71 |
| 2. Total unduplicated count of disabled students served by the school system (End of Year Report 2008-2008)  | 2,073           |
| 3. Per pupil expenditures 2008-2009<br>Divide a (1) by a (2)   | \$ 3,647.10     |

b. Expenditures for 2009-2010

- |   |                 |
|---|-----------------|
| 1. Actual amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2009 - 2010) | \$ 6,415,158.93 |
| 2. Total unduplicated count of disabled students served by the school system (End of Year Report 2009-2010).  | 2,053           |
| 3. Per pupil expenditures 2009-2010<br>Divide b (1) by b (2)  | \$ 3,124.77     |

c. Expenditures for 2010-2011 \*

- |   |              |
|---|--------------|
| 1. Actual or <u>projected</u> (Circle one) amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2010- 2011) | \$ 7,791,446 |
| 2. Total unduplicated count of disabled students served by the school system (End of Year Report, 2010-2011)                                  | 2,102        |
| 3. Per pupil actual or <u>projected</u> expenditures 2010-2011 Divide c (1) by c (2)  | \$ 3,706.68  |
| 4. System's total net enrollment (All Students)   | 10,973       |
| Percentage of S.E. Students (Divide c.2 by c.4)   | 19 %         |

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\$ 7,836,041.40
2,103
\$ 3,726.13

d. Projected Expenditures for 2011-2012

(Page 14, Total Expenditures General Purpose Funds) \$ 8,194,610.00

\* NOTE: If c.1. and c.3 are less than b.1 and b.3., a maintenance of effort problem has occurred. Please submit documentation that justifies this reduction in expenditures. Acceptable reasons to reduce MOE are provided at 34 CFR Part. 300. 204 *Exception to maintenance of effort*. Funding will be held until this is corrected or justified. If d. is less than c.1., a potential maintenance of effort problem may occur. Work closely with your finance office/management consultant during this school year.